

# TRINA DIKITANAN

DIGITAL DESIGNER AND PROBLEM SOLVER

## HELLO

San Francisco Bay Area based designer, survivor, and problem solver. I love everything about the design process, and no matter where I find myself, try to incorporate these skills- from finding inspiration, targeting the correct users, to creating proper visuals and design and testing prototypes. Keeping my eyes out for my next opportunity, I like to consider myself a problem solving jack of all trades willing to pick up tools of the trade and new skills along the way.

## WORK EXPERIENCE(EXTENDED LIST AVAILABLE ON REQUEST)

### Computer Lab Associate / Lab Technician / Project Lead

Alameda Free Library | Alameda CA

*June 2018 - Present (Full Time from January 2021- Present)*

Managed and tutored patrons at the library for computer skills- teaching patrons subjects ranging from basic skills to skills needed to apply to the growing technology landscape. Planned and conducted monthly community computer lab workshops on learning basic technology skills. Also responsible for managing, structuring, and redesigning the library website using a CMS called OpenCities. Main administrator of library website and making sure that graphic standards were met. Utilized graphic and design/web skills to improve communication across library. Managed various tools to onboard new employees. Learned tools as needed to improve workflow and communication among staff.

### Front Desk Associate

PilatesNOW/BodyROK East Bay| Oakland, CA

*February 2018 - March 2020*

Maintained order at Fitness studio: established friendly relationships with clients, booking clients into classes, marketing to potential ones, and cleaning studio. Utilized graphic skills for signage and marketing.

### Front Desk Associate

Club Pilates Alameda | Alameda, CA

*April 2018 - March 2020*

Maintained order at Fitness studio: established friendly relationships with clients, booking clients into classes, marketing to potential ones, and cleaning studio. Utilized graphic skills for signage and marketing.

### Design Associate

minted.com | Alameda, CA

*October 2016 - February 2018*

Through various roles throughout the company over the course of a year, I was given the opportunity at various points in the minted process to ensure that greeting cards, art prints, home decor were all launched to the website on schedule and to high standard. Used various tools daily through the Adobe Creative suite.



Alameda, CA



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## EDUCATION

M.F.A. Web Design & New Media  
Academy of Art University | 2013  
San Francisco, CA

B.A. Studio Art / Digital Design  
U.C. Irvine | 2010  
Irvine, CA

High School Diploma  
Encinal High School | 2005  
Alameda, CA

## SKILLS

- Adobe CC Suite
- Sketch
- Figma
- UX/UI Design
- Branding
- Marketing
- Web Design
- Photography
- Patience
- Problem Solving
- Critical Thinking
- Time Management

## REFERENCES AVAILABLE UPON REQUEST

